



TOWN OF HUACHUCA CITY

The Sunset City

**HUACHUCA CITY TOWN COUNCIL
PUBLIC MEETING NOTICE
Thursday, September 8, 2022, at 6:00 PM
COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

AGENDA

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. Consent Agenda - Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1 Consider approval of the Minutes of the Regular Council Meeting held on August 11, 2022.
- C.2 Consider approval of the Payment Approval Report.

D. Unfinished Business before the Council – Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E. New Business Before Council - Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E.1 Discussion and/or Action [Suzanne Harvey]: Approval of a contract with P&M Construction Services in the amount of \$22,800.00 for dirt moving services and transportation costs.

E.2 Discussion and/or Action [Suzanne Harvey]: Approval of an extension to the Community Development Block Grant “CDBG” park project funding agreement, and update on the project’s status.

**E.3 Discussion and/or Action [Mayor Wallace]: A proposal to amend the Town Code concerning councilmember stipends:
2.05.080 Expense accounts.**

~~The council is hereby authorized to appropriate a \$300.00 per month expense allowance to be paid to the mayor of the town each month to help defer any expenses he may incur in the completion of official duties. The council is hereby further authorized to appropriate a \$150.00 per month expense allowance to be paid to each of the other councilmembers each month to help defer expenses they may incur in completion of official duties. This allowance shall be in addition to The mayor and council shall be entitled to reimbursement for any actual receipted expenditures reimbursements incurred by them which are authorized by the council and within the budget.~~

E.4 Discussion and/or Action [Suzanne Harvey]: Approval of repairs to the Town’s Caterpillar scraper in an amount not to exceed \$30,000.00.

E.5 Discussion and/or Action [Suzanne Harvey]: Approval of repairs/replacement of the Fire Department shower in the amount of \$8,800.00.

E.6 Discussion and/or Action [Suzanne Harvey]: Request to authorize staff to prepare an amendment to the Town Procurement Code to allow the Town Manager to contract for immediately needed repairs to Town facilities and equipment, up to \$20,000.00, without prior approval of the Council.

F. Reports of Current Events by Council

G. Adjournment

Posted at 5:00 PM on September , 2022, at the following locations:

<p>Town Hall Bulletin Board 500 N. Gonzales Blvd. Huachuca City, AZ 85616</p>	<p>Town Hall Lobby 500 N. Gonzales Blvd. Huachuca City, AZ 85616</p>	<p>Town Website https://huachucacityaz.gov</p>
<p>Huachuca City U.S. Post Office 690 N. Gonzales Blvd. Huachuca City, AZ 85616</p>	<p>Huachuca City Library 506 N. Gonzales Blvd. Huachuca City, AZ 85616</p>	<p>Huachuca City Police Department 500 N. Gonzales Blvd. Huachuca City, AZ 85616</p>

Ms. Brandye Thorpe

Town Clerk

Note: This meeting is open to the public. All interested people are welcome to attend. A copy of agenda background material provided to the Councilmembers, with the exception of confidential material relating to possible executive sessions, is available for public inspection at the Town Clerk's Office, 500 N. Gonzales Blvd., Huachuca City, AZ 85616, Monday through Friday from 8:00 a.m. to 5:00 p.m. or online at www.huachucacityaz.gov

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.



TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL
August 11, 2022 AT 6:00 PM
COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

AGENDA

A. Call to Order – Mayor 6:00pm

- a. Pledge of Allegiance

Mayor Wallace.

- b. Roll Call and Ascertain Quorum

Roll Call.

Present: Johann Wallace, Jeffrey Ferro, Cynthia Butterworth, Keith Settlemeyer, Christy Hirshberg, Debra Trate, Town Attorney Thomas Benavidez (Not voting), Town Manager Harvey (Not voting), Town Clerk Brandye Thorpe (Not voting).

Absent: Jean Smelt.

- c. **Invocation**
Elder Thomas

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- C.1 Consider approval of the Minutes of the Regular Council Meeting held on July 28, 2022.
- C.2 Consider approval of the Payment Approval Report.

Motion: Items listed on the Consent Agenda, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Motion: Items listed on the Consent Agenda, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Jeffrey Ferro.
Motion passed unanimously.

D. Unfinished Business before the Council – Mayor

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E.1 Discussion and/or Action [Suzanne Harvey]: Consideration and adoption of a revised nepotism policy concerning hiring relatives of current Town officers and employees. The revised policy would allow for the Town to hire a family member of another employee, so long as they wouldn't be working within the same department, and the current employee is not a Department Head or higher official. The revised policy would still prohibit any current Town employees or officers from involving themselves in the process of hiring a relative.

Motion: Item E.1, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Mayor Wallace asks if we are revising it to be in line with state law. Manager Harvey confirms that we are.

Councilmember Butterworth advises that she noticed it states as long as current employee isn't a department head and she doesn't see why it would matter if the Chief of Police had a relative that wanted to work at the landfill.

Mayor Wallace clarifies the question as follows: If Chief's son were to be hired to work at the landfill, would it be a problem.

Attorney Benavidez advises that under this policy it wouldn't be permitted. He further states that the Town is really small and there may be a perception of impropriety if that were to happen. He states that our current policy is way more prohibitive.

Mayor Wallace asks again if this revision is in line with state law.

Attorney Benavidez advises it is still more restrictive than state law. He states that state law would allow what is being discussed. He says that for a large city, it would be easy to show that there is no impropriety, but for such a small town, there is less separation of the departments to make that an easy task.

Councilmember Settlemyer states that we are grasping for responsible people to fill positions and if a department head has a responsible relative who is qualified, he doesn't see why it would even have that appearance.

Councilmember Trate advises that several years ago, she was looking into a management position with Sierra Vista, and her son works in facilities and as long as she wasn't supervising him, they could have hired her. It depends if people make a big deal of it. As long as they don't work directly together, she doesn't have an issue with it.

Councilmember Butterworth asks how family member is being defined.

Attorney Benavidez advises that family member goes out to include aunts and uncles, but does not include cousins. It is pretty broad.

Mayor Wallace asks how many times our current nepotism prevented us from hiring someone.

Manager Harvey advises that in the last two years, it has been an issue and she came and asked for permission for an exception to the policy. She would say probably three times a year and that is generally lifeguards. She also states she respects the opinion of Attorney Benavidez but at the same time she understands Councilmember Butterworth's point. We do struggle to fill open positions and going all the way out to aunts and uncles could present a problem for us in the future. It could keep us from being able to hire someone in the future. She also believes that because of the strict policy, in the past, it's possible that people haven't even applied since they know it isn't allowed.

Mayor Wallace states that he is willing to make this change now and see if there is a change or evidence that comes from this that shows we should take another look to align with state law. He states that Attorney Benavidez makes a good point with the perception piece, an previously this was a problem, no perception involved, it was happening. So, he is okay with peeling back the policy a little bit but still keeping that one piece in there regarding department heads. We'll see how that affects us.

Manager Harvey asks Attorney Benavidez if it is an issue for a hiring, could it be brought back to Council for an exception if that piece is left in. He states that it would be fine to do that.

Councilmember Trate asks if it is going to be Aunts and Uncles? Manager Harvey references the policy, which was thought to be in the packet. The policy was not in the packet, so Manager Harvey exits the room to get the policy so Council can review it.

The policy is pulled up on the screen and reviewed.

Councilmember Trate asks what happens if people have been living together for years and are not married, but everyone assumes they are. Attorney Benavidez states that the Town would have to look at the situation and determine if there is a conflict. One may need to be reassigned, or if that is not possible, the last employee hired would have to be terminated.

Councilmember Butterworth states that the same would be true if two people meet at work and decide to be together.

Motion: The revised nepotism policy, **Action:** Adopt, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Motion passed unanimously.

E.2 Discussion and/or Action [Suzanne Harvey]: Approval of a contract with Ms. Ann Roberts, Esq., for criminal prosecution services in the Town's Municipal Court.

Motion: Item E.2, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Mayor Wallace advises that there isn't a contract to review. Attorney Benavidez and Manager Harvey are still working on this based off the guidance from the last Council meeting.

E.3 Discussion and/or Action [Suzanne Harvey]: After Action Review of the Town's 4th of July event.

Motion: Item E.3, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Manager Harvey gives a presentation regarding the event and gives Council some feedback about what went well and what could be better based on information provided by staff. She also shares a video captured by Sheila Foraker of the event.

E.4 Discussion and/or Action [Stephanie Fulton]: After Action Review of the Town's Back to School/National Night Out event.

Motion: Item E.4, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Stephanie Fulton and Chief Thies both give presentations from their portion of the event. There is discussion about what went well and what could be better.

F. Reports of Current Events by Council

Councilmember Butterworth advises of the food distribution next Friday. SVMPO meetings not scheduled for a couple of months.

Councilmember Settlemyer states he wants to make sure everyone is aware of the business meeting on the 18th.

Councilmember Trate is still working on the speaker event in September.

Mayor Wallace went to the Military Affairs Luncheon last week. He gave an update about Town happenings. Next month is another luncheon. He has been personally inviting businesses to attend the meeting on the 18th.

G. Adjournment

Motion: 7:12pm, Action: Adjourn, Moved by Johann Wallace, Seconded by Christy Hirshberg. Motion passed unanimously.

Approved by Mayor Johann R. Wallace on September 7, 2022.

Mr. Johann R. Wallace
Mayor

Attest: _____
Ms. Brandy Thorpe,
Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on August 11, 2022. I further certify that the meeting was duly called and a quorum was present.

Ms. Brandy Thorpe,

Town Clerk

Agreement for Services

This agreement for services is made effective as of 09/06/2022, by and between Huachuca City Landfill and P&M Construction Services Inc 1291 E Desert Sky Ln Benson AZ, 85602.

1. Description of Services: P&M Construction Services Inc will provide to Huachuca City Landfill: Multiple pieces of equipment can be supplied upon agreement of both parties. Equipment will be directed by the project supervisor or other representative of Huachuca Landfill.

2. Payment for Services: In exchange for services, Huachuca Landfill will pay P&M Construction Services Inc:


\$18,000 per 120 hours of work, operated 623 scraper with the guarantee of P&M Construction moving at least 3,450 cubic yards of material each week.

This price is based on a full work week, stand-by time will be negotiable between both parties. Machine rental is not intended for part-time use.

Huachuca Landfill will provide daily fuel and grease to the equipment. Huachuca Landfill will reimburse P&M Construction Services Inc \$4800 transportation, which includes 1 charge for mobilization in and 1 charge for mobilization out of the referenced equipment.

All invoices are net 15 days from the invoice date.

3. Hold Harmless: Contractor/Owner shall at all times protect, defend, indemnify and save P&M Construction Services Inc harmless from any damage, claims, loss or expense arising by virtue of Contractor/Owner's negligence, in whole or in part, including that of it's agents, employees, representatives or contractors in connection with grading operations undertaken by P&M Construction Services Inc. P&M Construction Services Inc will not be responsible for density of the soil, including but not limited to subsidence or expansion of land or soil.

Huachuca Landfill Signature: 
Printed: Brandye Thorpe Title: Town Clerk. P&M
Construction Services Inc _____

Paul Price Owner

P&M Construction Services Inc

Contract No.: 126-21
Termination Date: December 15, 2022
Amendment No.: 2

**AMENDMENT TO A
FUNDING AGREEMENT
Between
ARIZONA DEPARTMENT OF HOUSING
and
Huachuca City**

This Agreement is made and entered into by and between the Arizona Department of Housing (ADOH), and Huachuca City (Recipient).

RECITALS

- 1) ADOH and Recipient have entered into a Contract, stipulating to an award through the State Housing Fund Program or Community Development Block Grant Programs by ADOH to Recipient for the purpose as outlined in the above referenced Funding Agreement; and
- 2) A revision to said Agreement is necessary, and;
- 3) ADOH and Recipient agree that the revision is in the best interest of all parties, including beneficiary low-income households; ADOH and Recipient hereby agree to amend the subject agreement as follows:

AGREEMENT

Extends the duration of the Funding Agreement by three (3) months. The new Funding Agreement termination date is December 15, 2022. Scope of Work reduced from four (4) town parks to two (2) town parks, which are the Leffingwell and Keyline Parks

The agreement incorporates the Recital paragraphs set forth above.

The Following Attachments are amended and attached hereto:

- A. Scope of Work
- B. Performance Report/Schedule of Completion
- D. Request for Payment

Any and all portions of subject Agreement that are not herein specifically amended shall remain unchanged.

In Witness Whereof, ADOH and Recipient have executed this Amendment that shall become effective when signed by ADOH.

**THE STATE OF ARIZONA,
DEPARTMENT OF HOUSING**

**HUACHUCA CITY
RECIPIENT**

BY: _____
Thomas M. Simplot


BY: _____
Johann Wallace

TITLE: Director

TITLE: Mayor

DATE: _____

DATE: _____

Manager's Approval: 



SAFETY • RESPECT • INTEGRITY • TEAMWORK
EXCELLENCE • STEWARDSHIP • ASTONISHMENT

ESTIMATE NUMBER	73750 A1
CLIENT ORDER	
CLIENT NUMBER	0054171
DATE	09/07/2022
AGMT/PSO/WO #	3617288
EXPIRATION DATE	12/30/2022
REVISION TITLE	A

SOLD TO

TOWN OF HUACHUCA CITY
500 NORTH GONZALES BLVD
HUACHUCA CITY AZ 85616-9610

SHIP TO

MAKE	MODEL	SERIAL #	EQUIP #	METER READING	ID NUMBER
CATERPILLAR	613C	08LJ02069	1143	5157	
QUANTITY	ITEM	DESCRIPTION			

THANK YOU FOR THE OPPORTUNITY TO BE YOUR SERVICE SOLUTIONS PROVIDER. WE VALUE YOUR BUSINESS. IF YOU HAVE ANY QUESTIONS OR CONCERNS ON THIS QUOTE, PLEASE CONTACT YOUR EMPIRE PRODUCT SUPPORT SALES REPRESENTATIVE.

10 TROUBLE SHOOT FUEL SYSTEM FOR LEAKS
COMPLAINT: FUEL LEAK

CAUSE: CRACKED FUEL TANK

REPAIR: REMOVED PANNEL IN ORDER TO SEE FUEL LEAK BETTER. FOUND CRACK IN FUEL TANK WHERE FLOOR CYLINDER BRAKET IS WELDED TO TANK. WAS ADVISED THAT MACHINE MAY HAVE TO GO TO MESA TO BE REPAIRED.

TOTAL PARTS	0.00
TOTAL LABOR	204.83
TOTAL MISC	0.00
SEGMENT 10 TOTAL	204.83

40 TROUBLE SHOOT PARKING BRAKE
COMPLAINT: PARK BRAKE NOT HOLDING

CAUSE: BRAKE ACTUATOR AND LININGS WORN.

REPAIR: INSPECTED PARK BRAKE AND FOUND SHOES TO BE SEVERLY WORN AND SPRINGS NOT RETURNING SHOES CORRECTLY. FOUND ACTUATOR TO BE WORN AND NOT CYCLING CORRECTLY.

TOTAL PARTS	0.00
TOTAL LABOR	273.10
TOTAL MISC	0.00
SEGMENT 40 TOTAL	273.10

41 REPAIR PARKING BRAKE
PARTS INCLUDE: BRAKE LININGS, ACTUATOR AND HARDWARE.



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CLIENT ORDER	
CLIENT NUMBER	0054171
DATE	09/07/2022
AGMT/PSO/WO #	3617288
EXPIRATION DATE	12/30/2022
REVISION TITLE	A

MAKE	MODEL	SERIAL #	EQUIP #	METER READING	ID NUMBER
CATERPILLAR	613C	08LJ02069	1143	5157	
QUANTITY	ITEM	DESCRIPTION			

TOTAL PARTS	979.25
TOTAL LABOR	546.20
TOTAL MISC	0.00
SEGMENT 41 TOTAL	1525.45

43 TROUBLE SHOOT SERVICE BRAKE

COMPLAINT: SERVICE BRAKES NOT FUNCTIONING

CAUSE: LEAKING BRAKE BOOSTER

REPAIR: INSPECTED ROTOR AND PADS WERE WITHIN SPEC. REAR BRAKES ARE FUNCTIONING CORRECTLY BUT FRONTS DO NOT HOLD. CHECKED AIR PRESSURE AND HAD 130PSI CUT IN. CHECKED BRAKE RESIVOR AND WAS FULL. CHECKED BRAKE BOOSTER AND IS LEAKING. WILL NEED BRAKE BOOSTER IN ORDER TO FURTHER TROUBLE SHOOT.

TOTAL PARTS	0.00
TOTAL LABOR	341.38
TOTAL MISC	0.00
SEGMENT 43 TOTAL	341.38

44 REPLACE BRAKE BOOSTER

TOTAL PARTS	1363.56
TOTAL LABOR	546.20
TOTAL MISC	0.00
SEGMENT 44 TOTAL	1909.76

60 REMOVE & INSTALL DRAFT ARM

SEPARATE BOWL FROM THE TRACTOR BY REMOVING DRAFT ARMS FROM BOWL.

PARTS INCLUDE: SEALS, PINS AND FUEL FILTERS.



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CATERPILLAR	613C	08LJ02069	1143	5157	

QUANTITY	ITEM	DESCRIPTION		
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TOTAL PARTS	457.29
TOTAL LABOR	4096.50
TOTAL MISC	0.00
SEGMENT 60 TOTAL	4553.79

62 WELD & MACH.PIN BORE(S) BOWL
 REPAIR DRAFT ARM MOUNTING PIN BORES ON THE BOWL
 AND THE DRAFT ARMS.

PARTS INCLUDE: BUSHINGS.

MISC CHARGE REFLECTS WELDING SUPPLIES.

TOTAL PARTS	373.47
TOTAL LABOR	4097.00
TOTAL MISC	240.00
SEGMENT 62 TOTAL	4710.47

9W CLEAN MACHINE
 CLEAN MACHINE FOR CONTAMINATION CONTROL.

TOTAL PARTS	0.00
TOTAL LABOR	273.10
TOTAL MISC	0.00
SEGMENT 9W TOTAL	273.10

LU REFILL MACHINE
 TOP OFF HYDRAULIC OIL.

TOTAL PARTS	247.74
TOTAL LABOR	68.28
TOTAL MISC	0.00
SEGMENT LU TOTAL	316.02

MH TRANSPORT MACHINE



SAFETY • RESPECT • INTEGRITY • TEAMWORK
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QUANTITY	ITEM	DESCRIPTION
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LOCATION: 600 N SKYLINE RD. HUACHUCA CITY, AZ.

ROUND TRIP TRANSPORT FROM AND TO THE ABOVE LOCATION.

TOTAL PARTS	0.00
TOTAL LABOR	0.00
TOTAL MISC	1900.00
SEGMENT MH TOTAL	1900.00

TA TEST/CHECK & ADJUST MACHINE
 TEST MACHINE AFTER REPAIRS.

TOTAL PARTS	0.00
TOTAL LABOR	136.55
TOTAL MISC	0.00
SEGMENT TA TOTAL	136.55



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CATERPILLAR	613C	08LJ02069	1143	5157	
QUANTITY	ITEM	DESCRIPTION			

ENVIRON. FEE	0.00
STATE/COUNTY TAX	339.24
CITY/OTHER TAX	144.59

TOTAL ESTIMATE	16,628.28
EXPIRATION DATE	12/30/2022

Client Approval: _____

Signature

Date

TERMS:

CLIENT ACKNOWLEDGES THAT THIS QUOTATION IS SUBJECT TO PRICE CHANGES AND AVAILABILITY OF GOODS. MACHINE SALES PAYMENTS ARE DUE NET 10; ALL OTHERS NET 30. UNLESS OTHERWISE AGREED IN WRITING BY A VICE PRESIDENT OF EMPIRE SOUTHWEST, LLC ("EMPIRE"), THE PURCHASE OF GOODS (INCLUDING, BUT NOT LIMITED TO, NEW AND USED EQUIPMENT, ATTACHMENTS, PARTS AND TECHNOLOGY) OR SERVICES FROM EMPIRE WILL BE GOVERNED SOLELY BY EMPIRE'S TERMS AND CONDITIONS OF SALES AND SERVICE (THE "SALES AND SERVICE TERMS"), WHICH ARE AVAILABLE AT WWW.EMPIRE-CAT.COM/SALESSERVICETERMS, AND THE RENTAL OF EQUIPMENT FROM EMPIRE WILL BE GOVERNED SOLELY BY EMPIRE'S RENTAL TERMS AND CONDITIONS (THE "RENTAL TERMS"), WHICH ARE AVAILABLE AT WWW.EMPIRE-CAT.COM/RENTALTERMS, OR SUCH OTHER SUCCESSOR WEBSITES AT WHICH EMPIRE POSTS ITS SALES AND SERVICE TERMS AND ITS RENTAL TERMS (COLLECTIVELY, THE "TERMS") FROM TIME TO TIME. A HARD COPY OF THE TERMS IS AVAILABLE UPON WRITTEN REQUEST TO TERMS.CONDITIONS@EMPIRE-CAT.COM. EMPIRE'S TERMS ARE HEREBY INCORPORATED BY REFERENCE INTO THIS DOCUMENT AND ALL OTHER DOCUMENTS RELATED TO YOUR PURCHASE OF GOODS OR SERVICES FROM EMPIRE OR THE RENTAL OF EQUIPMENT FROM EMPIRE. BY PURCHASING GOODS OR SERVICES FROM EMPIRE, DELIVERING EQUIPMENT TO EMPIRE FOR SERVICE, OR RENTING EQUIPMENT FROM EMPIRE, YOU AGREE TO BE BOUND BY EMPIRE'S TERMS EXACTLY AS WRITTEN. UNLESS OTHERWISE AGREED IN WRITING BY A VICE PRESIDENT OF EMPIRE, CLIENT IS RESPONSIBLE FOR ALL DISASSEMBLY AND REASSEMBLY CHARGES. BECAUSE IT IS IMPOSSIBLE TO DETERMINE THE EXTENT OF WEAR ON INTERNAL COMPONENTS, ADDITIONAL LABOR AND PARTS MAY BE REQUIRED FOLLOWING DISASSEMBLY.



Mr. Fix It of Sierra Vista
 Licensed General Contractor, Home Repair,
 Remodeling and Restoration Contractor,
 Roofing, Plumbing and Electrical Contractor

Estimate

121 N. 6th St.
 Sierra Vista, AZ 85635
 Office: (520) 227-8194 | Fax: (520) 335-2088
 Email: mrfixitsv@cox.net

Licensed, Bonded,
 Insured Contractor
 ROC # 315572, 315573, 315574

Date	Estimate #
9/1/2022	87518

Responsible Party Contact Information:
Huachuca City Fire Department 502 Gonzales Blvd Huachuca City, AZ 85616 520-249-5241

Location Work is to be Performed At:

Job Sold		Estimator	Brady
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Description of Project	Qty.	U/M	Rate	Total
Drywall: - Install new drywall on the wall around section of the new shower. - Tape and texture the drywall repairs to match the existing texture.			950.00	950.00
Tile Installation: - Install new tile surround in shower. - Install two corner shelves in new surround. - Finish off all edges with schluter metal.			4,200.00	4,200.00
Plumbing: Install new Delta Porter Single-Handle 3-Spray Shower Faucet in Brushed Nickel (HD 303669726)			325.00	325.00
Painting: - Paint the complete bathroom one color.			425.00	425.00
Payment: 2/3 down, remainder due when the project is completed.				

- Estimates are valid for 30 days.
 - A minimum deposit of 1/2 (2/3 if total is greater than \$5,000.00.) will be required upon approval of work prior to scheduling. Final balance is due upon completion. A 3% credit card fee will be applied for payments over \$500.00.
 - Price is subject to change due to additional work and/or materials needed for completion of job. This can include repairs of unforeseen issues.
 - Ask about the workmanship warranty. Materials are covered by manufacturer warranty (if available).
 - Balance of all work completed is due at time of completion. Mr. Fix It will assess 10% interest per month for balance(s) unpaid that exceed 30 days.
 Customer will be billed for any and all legal fees to include but not limited to: lien fees, collection fees, legal fees and all other fees allowed by law in the event that collections are needed.

Disclaimer: Mr. Fix It of Sierra Vista reserves the right to file a preliminary lien notice and to retain and pursue all lien rights arising out of this contract/invoice. The filing of a preliminary notice in no way reflects on the owner. Pursuant to Arizona Law we are required to inform you that you have the right to file a written complaint with the Arizona Registrar of Contractors for alleged violation of Arizona Revised Statutes Section 32-1155. Any complaints must be made within the applicable time period as set forth in Section 32-1155, subsection A. You may contact the ROC at (602) 542-1525 or www.azroc.org. Mr. Fix It of Sierra Vista requests that if any portion of its work is unsatisfactory that it be notified prior to filing of complaint so that it can resolve any concerns.

E-mail mrfixitsv@cox.net	Web Site www.mrfixitsv.com	Facebook facebook.com/mrfixitsv	Total	\$8,800.00
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Mr. Fix It of Sierra Vista
 Licensed General Contractor, Home Repair,
 Remodeling and Restoration Contractor,
 Roofing, Plumbing and Electrical Contractor

121 N. 6th St.
 Sierra Vista, AZ 85635
 Office: (520) 227-8194 | Fax: (520) 335-2088
 Email: mrfixitsv@cox.net

Estimate

Date	Estimate #
9/1/2022	87518

Licensed, Bonded,
 Insured Contractor
 ROC # 315572, 315573, 315574

Responsible Party Contact Information:
Huachuca City Fire Department 502 Gonzales Blvd Huachuca City, AZ 85616 520-249-5241

Location Work is to be Performed At:

Job Sold		Estimator	Brady
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Description of Project	Qty.	U/M	Rate	Total
Demo: - Mask off areas in the bathroom for demo. - Remove and dispose of the shower tile surround and demo pan. - Remove of the concrete block curb in the shower. - Remove and dispose of the section of bathroom stall near the shower.			900.00	900.00
Plumbing: - Install a new 34 x 60 center drain shower pan. - Move and set new plumbing drain to fit shower pan.			650.00	650.00
Framing / Carpentry: - Frame a new pony wall on the side of the shower. (Approximately 6' tall by 36" wide)			725.00	725.00
Denshield: - Install new denshield in shower surround. - Install water proofing membrane on all seams and penetrations of the denshield.			625.00	625.00

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